



NETMWD EXECUTIVE OFFICE

4180 FM 250 South

P.O. Box 955, Hughes Springs, Texas 75656 Office: (903) 639-7538 Fax: (903) 639-2208

www.netmwd.com

Job Posting

Position: Executive Director/General Manager

Applications Due: April 11, 2025, by 5:00pm

Overview

The Northeast Texas Municipal Water District is seeking a highly motivated professional to serve as the chief executive of the organization, assuring success by building upon the District's strengths and facing its challenges. The Executive Director/General Manager manages the affairs and business of the District and serves as liaison within the eight-county service area of the District, its seven member cities, partners, customers, the Texas Legislature and other governmental and community entities within the District's area of influence. As the District's chief executive, the General Manager will be a proven business executive who possesses a rare combination of attributes and skills to be successful: financial understanding, business acumen, keen understanding of water and environmental issues, visionary, expertise in external relations, serving as the District's primary spokesperson.

Job Summary

The General Manager is the chief executive and is directly charged with the business of the District and reports directly to the Board of Directors. The scope of work is highly complex in nature with management responsibility over all divisions of the Water District. The General Manager establishes the District's strategic direction, formulates policies and plans, and provides overall direction to the District in order to ensure NETMWD's continued success. The General Manager is responsible for the appointment, supervision, and termination of all employees of the District.

Skills and Requirements

- Graduate Degree: Master of Business Administration or Master of Public Administration
- Ten years of progressively responsible leadership experience in the water industry is preferred but five years experience may be considered

NETMWD BOARD OF DIRECTORS

President: Jimmy E. Cox - Ore City, Vice President: Jack Salmon, Jr. - Avinger, Secretary/Treasurer: Stan Wyatt - Daingerfield
Saundra Wexler - Lone Star, Robyn Shelton - Hughes Springs, Patrick Smith - Pittsburg, George Otstott - Jefferson



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- A minimum of five years of senior leadership experience with full budgetary responsibility in an organization of similar size to the District
- At least five years of work experience with both TCEQ and TWDB
- Ability to work with legislative and regulatory bodies at all levels of government
- Knowledge of state and federal laws and regulations pertaining to water, water quality, public safety, public records, public meetings, and environmental matters
- Ability to manage multiple projects simultaneously and deliver quality projects on time and within budget expectations
- Ability to supervise, delegate and coordinate all authorized work of engineers, attorneys, financial advisors, governmental liaisons, computer programmers, and accountants working on behalf of the District

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