

Minutes of Regular Meeting  
Northeast Texas Municipal Water District  
Board of Directors  
December 27, 2021 – 10:00 a.m.

The Board of Directors of the Northeast Texas Municipal Water District met in an open meeting on Monday, December 27, 2021 at 10:00 A.M. The meeting was held at Northeast Texas Municipal Water District's Executive Office located at 4180 Farm Road 250, Hughes Springs, Texas 75656. Notice of the meeting was legally posted. A quorum was present. An opportunity was provided for public comments before any action was taken by the Board of Directors.

Present: Stan Wyatt - Daingerfield  
Patrick Smith - Pittsburg  
George Otstott - Jefferson  
Saundra Wexler - Lone Star  
Jack Salmon -Avinger

Phone: Robyn Shelton - Hughes Springs  
Joseph W. Weir, III - Ore City

Staff: Walt Sears, Jr. - NETMWD  
Dominik Sobieraj - NETMWD  
Robyn Goodson - NETMWD  
Aracely Reyes - NETMWD

Vice President George Otstott called the meeting to order at 10:00 a.m. Jack Salmon gave the invocation. Mr. Otstott led the directors in the pledge of allegiance to the United States flag and the Texas flag.

On a motion by Stan Wyatt and a second by Saundra Wexler minutes of the November 22, 2021 meeting were approved. Motion carried, all voting aye.

Jack Salmon made a motion to approve the monthly investment report, to approve financial reports on all current accounts and funds, and pay invoices for professional services. Saundra Wexler seconded the motion. Motion carried, all voting aye.

On a motion by Stan Wyatt and a second by Saundra Wexler, director fees were extended from the budgeted amount of 34 days to the legal limit of 48 days. Motion carried, all voting aye except Patrick Smith voting no.

Stan Wyatt made a motion to approve November 2021 Southside financial report as presented. Saundra Wexler seconded the motion. Motion carried, all voting aye.

Dominik Sobieraj gave the Operations Manager report:

Raw water quality is good. Forecasting those conditions will last throughout month of December – with probability of more rains. Expecting temperatures to continue to drop and raw water quality to improve throughout the end of fall.

PITTSBURG

- Installing new heaters and lights for Pittsburg Plant – (part of FY22 capital improvements)
  - Currently using space heaters (unsafe, unreliable, expensive)
  - Lights for Raw Water Intake and Plant / Safety
- Working to finalize specs for Pittsburg Raw Water Generator
- Plant continues to produce water at higher percentage levels.
- CL2 and caustic water transfer pumps broke / replacements received and put in place
- Sending one of compressor pumps for warranty check/repair

TANNER

- Smith Pump visited Tanner Raw Water Intake on Dec 8<sup>th</sup> for raw water pump #2 replacement project
- Tanner Industries rescheduled replacement of all old valves on Ammonia bulk tank to the first week of 2022
  - 150 lbs. cylinder of Ammonia is at the Tanner Plant and ready to use.
  - Completion of valve replacement will ensure safe exploitation of ammonia gas bulk tank for decades to come.
  - Will be moving to the last stage of ammonia feed system replacement shortly after
- Continuing work on transitioning from lookout HMI to HYPERTECH HMI for filter controls, about 80% complete
- Still working on rewriting program for Daingerfield DFS SCADA communication to eliminate ghost alarms (several years)
- Expecting first “Beck” Actuator and new valve to be delivered second or third week of December, and plan to finish installation within next 3 weeks.
- Filter #5 cracks have been fixed and it will be tested as soon as new actuator and valve are installed.
- Working on redundant line for water plant. (parts are on order)
- Mitch West announced his resignation as of January 28<sup>th</sup>
- After posting two job openings on INDEED and on NETMWD website, we received over 20 applications. Dec 6<sup>th</sup> and 7<sup>th</sup>, Dominik, Glenn, and Osiris hosted several interviews and selected two. Job offers have been extended to Mr. Marcus Harris to start on Jan 3<sup>rd</sup> and Mr. Aaron Jedlick to start on Jan 31<sup>st</sup>.

Walt Sears informed the Board of Directors on the proposed contract for work involving the Cypress Creek Basin to understand the water volume that is present as a drought happens and the extent of water in a water right that is reliable. On a motion by Patrick Smith and a second by Jack Salmon, authorization for engineering services and approval of contract were made. Motion carried, all voting aye.

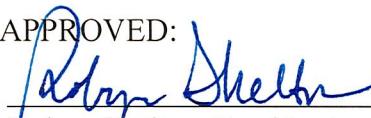
During the General manager’s report, Mr. Sears reported on an update on mileage reimbursement changed from \$0.56 per mile to \$0.585 per mile taking effect for any mileage after January 1, 2022.

On a motion by Stan Wyatt and a second by Sandra Wexler, the next meeting of the Board of Directors was set for January 24, 2022. Motion carried, all voting aye.

Walt Sears and the Board of Directors discussed the beginning of the process to find the next general manager. For the next Board Meeting, a list of desired attributes and characteristics will be developed by Board Members and NETMWD employees. It was requested that the list be limited to seven suggestions and to lead with what is considered most important. Motion made by Stan Wyatt and seconded by Sandra Wexler to place on January 24<sup>th</sup> agenda the development of a list of possible attributes for general manager. Motion carried, all voting aye.

Motion to adjourn was made by George Otstott with a second from Sandra Wexler. Motion carried, all voting aye.

APPROVED:

  
\_\_\_\_\_  
Robyn Shelton, President

ATTEST:

  
\_\_\_\_\_